



Southern Lehigh School District Board of School Directors Meeting

April 11, 2016

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:40 p.m. on the above date (April 11, 2016) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Parsons, Dimmig, McLoughlin, Gehman, Gunkle, Lycett, Merkle, Sisselberger, Smith

ABSENT: None

OTHERS: Christman, Melber, Millman, Kennedy, Lewis, Bergey, Jordan, Hafner, Sinkler (SLEA), and 19 other members of the community.

OPENING PROCEDURES

Mrs. Parsons led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

APPROVAL OF MINUTES

MOVED BY Gunkle and **2ND BY** Merkle to approve the minutes of the March 29, 2016 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: None

VISITORS

Mr. James Grabusky, Coopersburg, PA resident, requested monetary support from the Board for the Southern Lehigh Odyssey of the Mind team who qualified for World Finals in Iowa.

Mrs. Mary Ann Nord, Coopersburg, PA resident, requested monetary support for the Odyssey of the Mind team trip to World Finals in Iowa. She also shared with the Board that the team received a Ranatra Fusca Award for their engineering creativity.

Ms. Marley M., Student, read a letter to the Board regarding her experience as an Odyssey of the Mind Team member.

Mr. Christian P., Student, shared his experience as an Odyssey of the Mind Team member.

There was Board discussion and the following motion made.

MOVED BY Gehman and **2ND BY** Lycett to fund the request from the Odyssey of the Mind team in the amount of \$5600 for the cost of registration fees.

There was additional Board discussion and a roll-call vote called.

**ROLL CALL VOTE: "NO" – Smith, McLoughlin, Merkle, Gunkle, Dimmig –
Motion Carried
"YES" - Gehman, Sisselberger, Parsons, Lycett
ABSENT: None**

CONSENT AGENDA

MOVED BY Gunkle and **2ND BY** Merkle to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated April 11, 2016 showing paid bills in the amount of \$54,033.05 and bills to be paid in the amount of \$601,039.81 for a total amount of \$655,072.86 for the General Fund and bills to be paid in the amount of \$738,872.83 for the Construction Fund;

Approve the Treasurer's Report and Investment Report for the month of February 2016;

Approve the following substitute for the effective June 9, 2016 through the 2016-2017 school year-

Nancy Beitler Music;

Approve the following substitute for the 2015-2016 school year-

Jennifer Wendel English 7-12;

Approve a Second Period of Childrearing Leave for the 2016-2017 school year of the following staff-

Elissa Gruber, Special Education Teacher, Southern Lehigh Middle School

Jennifer Edwards, Health and Physical Education Teacher, Southern Lehigh High School;

Approve the unpaid leave of the following staff-

Elizabeth Muller, Instructional Assistant, Joseph P. Liberati Intermediate School, May 12 and 13, 2016

Ellen Schmid, Instructional Assistant, Joseph P. Liberati Intermediate School, June 2 (2.25 hours) and June 3 (5.75 hours), 2016;

Accept the resignation of Jaimee French, Cafeteria Worker, Lower Milford Elementary School, effective end of business day June 7, 2016;

Approve the following staff-

Brenda Shelly, Instructional Assistant, Southern Lehigh Middle School, an hourly rate of \$18.26, effective April 11, 2016 through the end of the 2015-2016 school year;

Approve the following substitute cafeteria worker, an hourly rate of \$9.66:

Lorraine Mohr;

Approve the following substitute cafeteria worker for the 2016-2017 school year:

Jaime French;

Approve the following staff to assist with evening Kindergarten Registration, an hourly rate of \$43.44:

Lori Kern

Nicole Castetter;

Approve the following Field Leaders for the Liberty Trails Program, a stipend of \$825.83 for the program, scheduled June 13 through 30, 2016-

Kathleen Kale

Lisa Lowry;

Approve the following coaching staff for the 2016-2017 school year. Stipends lists are those of 2015-2016 as noted in the Collective Bargaining Agreement.

<u>Mark Evans</u>	Head HS Boys Soccer	\$7895
<u>Larry Glueck</u>	Asst. HS Boys Soccer	\$4738
<u>Douglas Roncolato</u>	Head HS Girls Soccer	\$7895
<u>Richard Dreves</u>	Asst. HS Girls Soccer	\$4738
<u>John Kukitz</u>	Asst. HS Girls Soccer	\$4738
<u>Adrienne Searfoss</u>	Head HS Field Hockey	\$7895
<u>Kaitlyn Byers</u>	Asst. HS Field Hockey	\$4738
<u>Julie Rosenkaimer</u>	Head MS Field Hockey	\$3552
<u>Rosemary Grube</u>	Asst. MS Field Hockey	\$2368
<u>Randall Latza</u>	Head HS Cross Country	\$6273
<u>Justin Kocis</u>	Asst. HS Cross Country	\$3763
<u>Carolyn Dunham</u>	Head MS Cross Country	\$2823
<u>Matthew Greenawald</u>	Head Golf	\$5407
<u>Samantha Schultz</u>	Head HS Cheerleading (Fall)	\$2226
<u>Samantha Schultz</u>	Head HS Comp. Cheerldg. (Fall/Winter)	\$4183

Approve the following volunteer coaches for the 2015-2016 school year:

Jeffrey Hudson Golf

Chris Williamson Golf

Andrew Filler Girls Soccer.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: None

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Liberty Bell Elementary School Update

Mr. Samuel Hafner, Principal, presented an update on the 2nd Annual Science Fair held on April 1, 2016. This event continues to grow with 50 student participants.

MOVED BY Gunkle and **2ND BY** Merkle to approve homebound instruction for student #040116.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** McLoughlin to approve the Legal Services Consultation Agreement with Sweet, Stevens, Katz & Williams, LLP for the 2016-2017 school year.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

BUSINESS AND FINANCE

MOVED BY Gunkle and **2ND BY** Gehman to approve the lease agreement with Apple Financial Services for the lease of teacher laptops for the term May 1, 2016 to July 1, 2020.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

SUPPORT SERVICES

MOVED BY Gunkle and **2ND BY** Merkle to approve the backfilling of all trenches with stone under asphalt at the New Hopewell Elementary School. The estimated cost to backfill all trenches under asphalt is \$99,002. The stone backfill is a requirement of Upper Saucon Township’s Ordinance 153. A potential waiver to the Ordinance was discussed with Upper Saucon Township who was willing to waive the geothermal section under the bus drop off area; however, Administration is recommending all areas be backfilled to avoid any potential settlement in paved areas.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

PERSONNEL

MOVED BY Gunkle and **2ND BY** Merkle to accept the retirement of Dr. Leah M. Christman, Superintendent, with an anticipated effective date of October 21, 2016. Dr. Christman has worked in the district since 2007 and served as superintendent for the past 5 years.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** Merkle to accept the retirement of the following staff-

Dr. Nancy Beitler, Music Teacher, Southern Lehigh Middle School, effective last teacher day of the 2015-2016 school year. Dr. Beitler has been an employee of the district for 15 years.

Carl Crouse, Guidance Counselor, Southern Lehigh High School, effective June 30, 2016. Mr. Crouse has been an employee of the district for 43 years.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Sisselberger and **2ND BY** Smith to approve the appointment of the following staff (*pending receipt of required documentation*)-

Chad Remaly, Athletic Director, Southern Lehigh School District, under the Administrative Compensation Plan, an annual salary of \$75,000 (pro-rated), with a start date to be determined.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

REPORTS

Finance Committee

Dr. McLoughlin reported the committee met prior to this meeting and discussed-

- Revenue and expenses for the first 3 quarters of the fiscal year showed a slowdown in growth and the anticipated use of fund balance was growing.
- Preliminary 2016-2017 budget will be presented on May 9, 2016 in which the majority of the finance committee agrees will need a tax increase, which the district has not done during the last three budgets. A 0.25 tax mil increase will be part of the proposal, which represents a 1.6% increase in taxes.
- Final 2016-2017 budget will be presented on June 13, 2016 provided the preliminary budget is approved on May 9, 2016.

Policy Committee

Mr. Lycett reported the committee met prior to this meeting and reviewed the retirement policy, with no recommended changes.

Private Fundraising for Facilities Committee

Mr. Lycett announced the committee plans to meet on Wednesday, April 13, 2016.

Superintendent's Report

Dr. Christman reported the following-

- The student trip to China is confirmed with 8 students and 2 teachers
- PSSA testing begins April 12, 2016 for grades 3-8
- Kindergarten Registration for the Class of 2029 completed with 166 students registered and screened
- Spanish Immersion registration has ended for the 2016-2017 school year. The lottery for non-siblings will be held on Wednesday, April 13, 2016.
- The entire Superintendent's Report is available on the district's website.

OLD BUSINESS

NEW BUSINESS

COMMUNICATIONS

VISITORS

ADJOURNMENT

Mrs. Parsons announced the need for an Executive Session to discuss personnel and legal matters.

MOVED BY Gehman and **2nd BY** Smith to adjourn the meeting.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

The meeting was adjourned at 8:30 p.m.

ATTEST: Diana S. Millman , Board Secretary